



# Concord Academy Boyne

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## Board of Directors Annual Meeting Minutes October 17, 2005

Meeting held at the School Building, below.

A. Meeting called to order by Sam Kosc at 7:03 p.m.

Present: Vicki Farrell, Sam Kosc, Kendra Landry, Cindy Banner[arrived 7:07 pm], Kristine Stokes, Russ Hager.

Absent: None.

Others in Attendance: Lee Robinson, LSSU, Ted Teller [Auditor].

Oath of Office administered to Sam Kosc by Vicki Farrell and to Cindy Banner by Sam Kosc.

B. Approval of Minutes. Vicki Farrell moved, Kendra Landry seconded, CARRIED, 5-0, to approve Minutes of Regular Meeting 9/19/05, as submitted.

C. Approval of Agenda. Vicki Farrell moved, Russ Hager seconded, CARRIED, 6-0, to approve Agenda, as submitted.

D. Treasurer's Report.

1. June 30, 2005 Financial Audit was presented by Smolinski & Christman. Russ Hager moved, Kendra Landry seconded, CARRIED, 6-0, to approve Audit, as submitted.

E. Administrator's Report & Recommendations.

1. School year off to a good start. Good atmosphere.
2. Enrollment is down. We are responding. There are really no good options.
3. Meanwhile, the Parent Teacher Partnership has revived! They have raised some money and are eager to help our school.

F. LSSU Charter Schools Office Report. Lee Robinson in attendance.

1. Governor Granholm has recently complained about charter schools.
2. Welcome back to Board members Sam & Cindy.
3. LSSU is giving us \$1,000 to spend on Skillman Leadership Institute. Lee gave brochures to LK.
4. LSSU is developing a new concept for Boards called an Organizational Dashboard – a few key indicators.
5. The Audit Management Letter must have a response.
6. Board Policies should be reviewed at next meeting.

G. Correspondence.

1. Anonymous letters from CAB staff regarding budget issues. The Board no longer wishes to receive anonymous letters. Board members were very disappointed that a teacher(s) here were unwilling to discuss these matters personally with Larry or a Board member.
2. Memo re: Concord CARES.
3. Reply from B. Cole to Lila Malmborg re: Educational Service Providers.

H. Public Comment. None present.

I. Unfinished Business. None.

J. New Business.

1. 2004/05 Annual Education Report, presented by Mr. Cole. Russ Hager moved, Vicki Farrell seconded, CARRIED, 6-0, to accept Annual Education Report, as presented.
2. Calendar of Regular Board Meetings: November 1, 2005 to October 30, 2006. Cindy Banner moved, Kendra Landry seconded, CARRIED, 6-0, to hold the regular Board meetings on the 3rd Monday of each month, at 7:00 p.m. at the school, for the period 11/1/05 to 10/30/06.
3. Election of Officers. Vicki Farrell moved, Cindy Banner seconded, CARRIED, 6-0, to approve the following slate of officers for the period 11/1/05 to 10/30/06:



# Concord Academy Boyne

- a. President – Sam Kosc
- b. Vice President – Vicki Farrell
- c. Treasurer – Kendra Landry
- d. Secretary - Cindy Banner

4. Appointment of FOIA Coordinator for 2005/06. Vicki Farrell moved, Cindy Banner seconded, CARRIED, 6-0, to appoint Barry Cole, Assistant to the Board, as the school's FOIA Coordinator.

5. Appointment of Title II, Title VI, and Title IX Coordinator for 2005/06. Cindy Banner moved, Vicki Farrell seconded, CARRIED, 6-0, to appoint Barry Cole as the above coordinators for the school.

6. Appointment of Legal Counsel for 2005/06. Russ Hager moved, Kristine Stokes seconded, CARRIED, 6-0, to appoint Klevorn & Klevorn as the school's Legal Counsel.

7. Appointment of Auditor for 2005/06. Vicki Farrell moved, Cindy Banner seconded, CARRIED, 6-0, to appoint Smolinski & Christman as the school's Auditor.

8. Appointment of person & location for posting of meeting notices. Cindy Banner moved, Russ Hager seconded, CARRIED, 6-0, to appoint Barry Cole, Assistant to the Board, to post meeting notices on the school foyer bulletin board.

9. Designation of repository for Academy funds. Cindy Banner moved, Kristine Stokes seconded, CARRIED, 6-0, to designate Bank One [JP Morgan Chase Bank] as repository for Academy funds.

10. Affirmation of check signing authority limits. Kristine Stokes moved, Kendra Landry seconded, CARRIED, 6-0, to affirm these Check Signing Authority limits:

<u>Amount</u>	<u>Signatures Required</u>
0 to \$500	Administrator or Secretary or Business Manager
\$500 to \$1,000	Administrator or Secretary, plus Business Manager
\$1,000 to \$25,000	Administrator or Secretary or Business Manager, plus Board Member
\$25,000 or over	Board Approval Required

11. Designation of Personnel authorized to make contracts with service providers. Vicki Farrell moved, Russ Hager seconded, CARRIED, 6-0, to authorize Barry Cole, Assistant to the Board, to make contracts with service providers.

12. Appointment of Chief Administrative Officer for 2005/06. Cindy Banner moved, Russ Hager seconded, CARRIED, 6-0, to appoint Barry Cole as Chief Administrative Officer for 2005/06.

13. MCACA FY2006 Mini-Grant Application. Vicki Farrell moved, Kendra Landry seconded, CARRIED, 6-0, to approve filing of this application, as presented.

14. 2005/06 CharEm ISD Cooperative Agreements & Resolutions. Kendra Landry moved, Russ Hager seconded, CARRIED, 6-0, to approve these, as attached.

K. Extended Public Comment. None present.

L. Other Business. None.

M. Adjournment of Meeting. Russ Hager moved, Vicki Farrell seconded, CARRIED, 6-0, to adjourn meeting at 9:07 p.m.

Respectfully submitted,

Cindy Banner  
Concord Academy-Boyne School Board Secretary